



It is the policy of Embee Processing to provide equal employment opportunities to all qualified persons and employees without regard to race, color, religion, national origin, age, sex, sexual orientation, marital status, gender identity or expression, genetic information, disability, veteran status or other legally protected status. When completing this application, you may exclude information that would disclose or otherwise reference any legally protected status. This application is considered current for sixty (60) days only. At the end of this period, if you are still interested in employment, it will be necessary for you to reapply by completing a new application.

General Information

DATE APPLIED:		POSITION APPLYING FOR:	
IF SELECTED, HOW SOON ARE YOU AVAILABLE FOR EMPLOYMENT?		Immediately <input type="checkbox"/> Other, specify date:	
NAME (LAST) (FIRST) (M.I.)		PRIMARY PHONE	
ADDRESS		ALTERNATE PHONE#	
CITY STATE ZIP		EMAIL ADDRESS:	
TYPE OF EMPLOYMENT DESIRED: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary		DESIRED SALARY:	
WHAT DAYS ARE YOU NOT AVAILABLE TO WORK?			
ARE YOU WILLING TO WORK WEEKENDS? <input type="checkbox"/> Yes <input type="checkbox"/> No		ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ARE YOU WILLING TO WORK OVERTIME? <input type="checkbox"/> Yes <input type="checkbox"/> No		ARE YOU WILLING TO TRAVEL? <input type="checkbox"/> Yes <input type="checkbox"/> No	
HAVE YOU EVER WORKED FOR EMBEE PROCESSING OR ANY OF ITS AFFILIATES? If yes, please provide dates and location(s):		<input type="checkbox"/> Yes <input type="checkbox"/> No	
DO YOU HAVE A RELATIVE CURRENTLY EMPLOYED BY EMBEE PROCESSING ? If yes, please provide, name(s), and relationship:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
WERE YOU REFERRED BY AN EMPLOYEE OF EMBEE PROCESSING If yes, please provide employee name:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
ARE YOU 18 YEARS OF AGE OR OLDER? <input type="checkbox"/> Yes <input type="checkbox"/> No			
ARE YOU CURRENTLY ELIGIBLE TO WORK IN THE U.S., AND AUTHORIZED TO WORK FOR THIS COMPANY ON AN ONGOING INDEFINITE BASIS? <input type="checkbox"/> Yes <input type="checkbox"/> No			
WILL YOU NOW OR IN THE FUTURE REQUIRE SPONSORSHIP BY THIS COMPANY TO ATTAIN OR MAINTAIN YOUR EMPLOYMENT ELIGIBILITY? <input type="checkbox"/> Yes <input type="checkbox"/> No			
IF THE JOB REQUIRES DRIVING ON BEHALF OF THE COMPANY, DO YOU HAVE A VALID DRIVER'S LICENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No			
HAVE YOU EVER BEEN KNOWN BY ANY OTHER NAME(S) WHICH WE WILL NEED TO VERIFY INFORMATION CONTAINED IN THIS APPLICATION? If yes, please list:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
CAN YOU WITH OR WITHOUT ACCOMMODATION, PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB FOR WHICH YOU ARE APPLYING?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
ARE YOU CURRENTLY SUBJECT TO A NON-COMPETE OR EMPLOYMENT AGREEMENT WITH ANOTHER EMPLOYER?		<input type="checkbox"/> Yes <input type="checkbox"/> No	

SCHOOL	NAME AND LOCATION (city, state)	DEGREE/COURSE OF STUDY	# OF YEARS ATTENDED	GRADUATED
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
College/University				<input type="checkbox"/> Yes <input type="checkbox"/> No
Other: (Tech, Trade, Military)				<input type="checkbox"/> Yes <input type="checkbox"/> No

List all applicable current licenses and/or areas of certification:

List all equipment (office, trade, or laboratory) that you operate proficiently:

List any training, skills, aptitudes, and qualifications that you feel are relevant to the type of employment you are seeking:

Employment History

Complete even if you have a resume attached. List all previous employment beginning with your most current or most recent employment first. Include military experience and relevant volunteer experience.

May we contact your present employer? Yes No If you are a final candidate any previous employer may be contacted for references.

COMPANY NAME:	TELEPHONE #
ADDRESS:	EMPLOYED (month and year): FROM: TO:
IMMEDIATE SUPERVISOR AND TITLE:	JOB TITLE: REASON FOR LEAVING:
COMPANY NAME:	TELEPHONE #
ADDRESS:	EMPLOYED (month and year): FROM: TO:
IMMEDIATE SUPERVISOR AND TITLE:	JOB TITLE: REASON FOR LEAVING:
COMPANY NAME:	TELEPHONE #
ADDRESS:	EMPLOYED (month and year): FROM: TO:
IMMEDIATE SUPERVISOR AND TITLE:	JOB TITLE: REASON FOR LEAVING:
COMPANY NAME:	TELEPHONE #
ADDRESS:	EMPLOYED (month and year): FROM: TO:
IMMEDIATE SUPERVISOR AND TITLE:	JOB TITLE: REASON FOR LEAVING:

Please explain any gaps in employment:

PROFESSIONAL REFERENCES (Please include Direct Managers, Direct Reports and Peers)

NAME:	RELATIONSHIP:	EMAIL:
COMPANY:	TITLE:	TELEPHONE #
NAME:	RELATIONSHIP:	EMAIL:
COMPANY:	TITLE:	TELEPHONE #
NAME:	RELATIONSHIP:	EMAIL:
COMPANY:	TITLE:	TELEPHONE #

Notice to Applicants – Please Read Carefully, Sign and Date

1. I certify that I have made true, correct, and complete answers and statements on my employment application, any supplements to it and in any interview in the knowledge that they will be relied upon in considering my application for employment. I understand that any false or misleading information or omission will disqualify me from further consideration for employment, and may lead to my dismissal from employment, if discovered at a later date.
2. I understand that in addition to this application, the employment process may include any or all of the following procedures: testing – aptitude, personality and/or skill, multiple interview, thorough background checks, drug screening test, post-offer employment physical.
3. I understand that the Company will investigate statements contained in this application, any supplements to it and in any interview in the knowledge that they will be relied upon in considering my application for employment. I promise I will not bring any legal claims or actions against my current or former employers due to their responses to any job reference request.
4. I authorize without reservation, any party or agency contacted by Embee Processing or its authorized agent to furnish any applicable information related to this application of employment.
5. I understand that any offer made to me by Embee Processing whether accepted or not, is contingent upon Embee Processing’s investigation of their application, including the results of reference checks and investigative consumer reports.
6. I understand that I will also be asked to provide original documentation establishing that I am legally authorized to work in the United States as required under the Immigration Reform and Control Act of 1986.
7. If selected for employment, I will comply with Embee Processing’s Code of Business Conduct and all Company policies (safety, work, attendance etc.).
8. I understand that the completion of this application is not to be construed as an express or implied contract of employment or guarantee leading to employment. I further understand that the completion of an application with Embee Processing is a preliminary step to employment. It does not obligate Embee Processing to offer employment to me or for me to accept employment with Embee Processing. Furthermore, I acknowledge that Embee Processing follows an employment at-will policy such that employee’s or Embee Processing may terminate employment at any time for any reason. I understand that no Embee Processing employee, supervisor or manager has the authority to offer or promise anything other than at-will employment.
9. I understand that all applicants for employment are judged solely on the basis of qualification and ability without regard to age, sex, race, national origin, religion, sexual orientation, marital status, gender identity or expression, genetic information, disability, veteran status or other classification(s) protected by law.
10. By my electronic signature, (typed name), I acknowledge having read and understood the above statements. I understand that I have the right to receive a copy of this acknowledgement should I request a copy.

Signature: _____ Print Name: _____ Date: _____